



PHYSICAL SECURITY TECHNOLOGY DIVISION (SH22)  
Naval Facilities (NAVFAC) Engineering and Expeditionary Warfare Center (EXWC)  
1100 23<sup>rd</sup> Avenue  
Port Hueneme, CA 93043-4370



To register check the box next to the lock training class you would like to attend. Please type the student contact information directly into ALL fields listed below. Then save it and email it to [DOD\\_Lock\\_Program\\_TC@navy.mil](mailto:DOD_Lock_Program_TC@navy.mil).

**\* THIS TRAINING IS AVAILABLE ONLY TO US CITIZENS \***

December 16-17, 2025

March 10-11, 2026

June 16-17, 2026

September 15-16, 2026

**Student information (one student per form):**

Last Name:

First Name:

Job Title:

Birth Date (mm/dd/yyyy):

SSN:

Comm Phone Number:

DSN:

Email address:

Agency:

Command Name:

Address Line 1:

Address Line 2:

City, State Zip:

**FUNDING/PAYMENT MUST BE RECEIVED NO LATER THAN 30 DAYS PRIOR TO CLASS START DATE OR YOU MAY LOSE YOUR SEAT.**

Classes are subject to rescheduling or cancellation if minimum number of students (8) is not met. Therefore, classes are subject to cancellation two weeks prior to class start date. You will receive confirmation of class commencement two weeks prior to class start date. Students are responsible for their own travel obligations (e.g. air, car, and hotel) and rescheduling. We recommend only booking refundable travel.

**\*\*Contractors will need to also include a sponsorship letter with their registration package, which can be found on our website.\*\***

Send completed forms to [DOD Lock Program TC@navy.mil](mailto:DOD_Lock_Program_TC@navy.mil), you will be placed on the list on a first come first served basis, and class sizes will be limited to 10 students per class. All others will be placed on a waiting list.

It is requested that funding for students coming from the same command are funded on the same document. A general terms and conditions (**GTC**) agreement must be completed prior to sending funding (documented on the funding document). **PAYMENTS WILL NOT BE PROCESSED WITHOUT A GTC.**

**Payment Method:**

**G-Invoicing:** Required if your agency supports it.

**Credit Card:** We **DO NOT** accept Credit Cards

**Check:** Make payable to U. S. Treasury

**Navy/Marine Corps:** Use NAVCOMPT Form 2275

**All other DOD/Federal Agencies:** Use MIPR Form 448

**Funding must note a Sept 30, 2026 expiration date.**

**UIC:** N69218

**Email to:** [DOD Lock Program FM@us.navy.mil](mailto:DOD_Lock_Program_FM@us.navy.mil)

**Mail to: Commanding Officer**

**Naval Facilities Engineering and Expeditionary Warfare Center**

**Attn: SH22**

**1100 23<sup>rd</sup> Avenue**

**Port Hueneme, CA 93043**

For registration questions please call the DoD Lock Program Training Coordinator at (805) 982- 4657 or email [DOD Lock Program TC@navy.mil](mailto:DOD_Lock_Program_TC@navy.mil).

For financial questions please call the DoD Lock Program Financial POC at (805) 982-3150 or email at [DOD Lock Program FM@us.navy.mil](mailto:DOD_Lock_Program_FM@us.navy.mil).