



PHYSICAL SECURITY TECHNOLOGY DIVISION (SH22)  
Naval Facilities (NAVFAC) Engineering and Expeditionary Warfare Center (EXWC)  
1100 23<sup>rd</sup> Avenue  
Port Hueneme, CA 93043-4370



To register check the box next to the lock training class you would like to attend. Please type the student contact information directly into ALL fields listed below. Then save it and email it to [W NAVFAC DOD Lock Program TC@navy.mil](mailto:W_NAVFAC_DOD_Lock_Program_TC@navy.mil).

**\* THIS TRAINING IS AVAILABLE ONLY TO US CITIZENS \***

January 28-29, 2025

April 8-9, 2025

July 29-30, 2025

**Student information (one student per form):**

Last Name:

First Name:

Job Title:

Birth Date (mm/dd/yyyy):

SSN:

Comm Phone Number:

DSN:

Email address:

Agency:

Command Name:

Address Line 1:

Address Line 2:

City, State Zip:

**FUNDING/PAYMENT MUST BE RECEIVED NO LATER THAN 30 DAYS PRIOR TO CLASS START DATE OR YOU MAY LOSE YOUR SEAT.**

Classes are subject to rescheduling or cancellation if minimum number of students (8) is not met. Therefore, classes are subject to cancellation two weeks prior to class start date. You will receive confirmation of class commencement two weeks prior to class start date. Students are responsible for their own travel obligations (e.g. air, car, and hotel) and rescheduling. We recommend only booking refundable travel.

**\*\*Contractors will need to also include a sponsorship letter with their registration package, which can be found on our website.\*\***

Send completed forms to [W NAVFAC DOD Lock Program TC@navy.mil](mailto:W_NAVFAC_DOD_Lock_Program_TC@navy.mil), you will be placed on the list on a first come first served basis, and class sizes will be limited to 10 students per class. All others will be placed on a waiting list.

It is requested that funding for students coming from the same command are funded on the same document. A general terms and conditions (**GTC**) agreement must be completed prior to sending funding (documented on the funding document). **PAYMENTS WILL NOT BE PROCESSED WITHOUT A GTC.**

**Payment Method:**

**Credit Card: We DO NOT accept Credit Cards**

**Check: Make payable to NAVFAC EXWC or U. S. Treasury**

**Navy/Marine Corps: Use NAVCOMPT Form 2275**

**All other DOD: Use MIPR Form 448**

**Funding must note a Sept 30, 2025 expiration date.**

**UIC: N69218**

**Email to: [DOD\\_Lock\\_Program\\_FM@us.navy.mil](mailto:DOD_Lock_Program_FM@us.navy.mil)**

**Mail to: Commanding Officer**

**Naval Facilities Engineering and Expeditionary Warfare Center**

**Attn: SH22**

**1100 23<sup>rd</sup> Avenue**

**Port Hueneme, CA 93043**

**For registration questions please call the DoD Lock Program Training Coordinator at (805) 982- 4657, DSN 312-551-4657, or email [W NAVFAC DOD Lock Program TC@navy.mil](mailto:W_NAVFAC_DOD_Lock_Program_TC@navy.mil).**

**For financial questions please call the DoD Lock Program Financial POC at (805) 982-3150 or email at [DOD\\_Lock\\_Program\\_FM@us.navy.mil](mailto:DOD_Lock_Program_FM@us.navy.mil).**